

LITTLEFIELD ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING March 19, 2009

The Littlefield Economic Development Board of Directors convened in a regular meeting on March 19, 2009 at 12:00 noon at the EpiCenter, 301 Phelps Avenue, with the following members present to wit:

Kurt Copeland, President Kim Hanlin, Director Judy Tucker, Secretary/Treasurer
Pat Demel, Vice-President
Absent: Lance Broadhurst, Director
Staff present: Danny Davis, City Manager (Ex-Officio); Mayor Shirley Mann (Ex-Officio), Janine Butler, City Secretary

1. Call to order 12:15p.m.

2. Invocation

The invocation was led by Pat Demel.

3. Pledge of Allegiance

No pledge due to no flag being present.

4. Discuss and consider approval of the minutes of the regular meeting of February 19, 2009.

Kim Hanlin made motion to approve minutes as presented; seconded by Judy Tucker; motion passed unanimously.

5. Discuss the Director's report.

Michelle Burns has included her report with the following items discussed and no action taken, She attended the Basic Economic Development Course in February. Also, attended TEDC Winter Meeting networking receptions and received a CD or resources.

The website statistics from February 2009 were provided and showed there is a significant increase in use.

Michelle had discovered there are two insurance policies on the MET tower insurance: one with just liability coverage through STEM Wind and another with full coverage. She cancelled the liability on the full coverage and just kept the damage coverage.

Had a meeting with Colin Wright of IMAGES of the High Ground; renewal of advertisement in IMAGES at same location with web advertisement will cost \$7,585.00; great advertising for city and approved by all members.

Worked with STEM Wind to fix a situation with Mark Harris (landowner for the MET tower). We have now collected one year's worth of data from the MET tower.

Biodiesel plant status delayed due to tank delivery, but has now received all equipment.

They have begun installing equipment and will be producing by first week of April. After production begins they will obtain required licenses to be in full commercial production by June. They would like to have a grand opening in June with EDC Board to visit prior.

Windstream internet has been installed.

USDA Rural Development Renewal Energy Workshop is 3/26 in Lubbock at 2:00p.m. at no cost and will cover renewable energy and energy efficiency grant and loan programs.

High Ground Spring Meeting is Thursday, April 2, 2009 in Lubbock from 10:00a.m.-3:00p.m. \$75.00.

6. Hear, discuss, and take action, if necessary, on the monthly financial report.

Secretary/Treasurer Judy Tucker presented monthly bills to be paid. A bill was received for WesTex RC&D for \$75.00. Michelle will get more information to be able to use this more.

7. Discuss and consider action on the MET tower.

Michelle had discovered there are two insurance policies on the MET tower insurance: one with just liability coverage through STEM Wind and another with full coverage. She cancelled the liability on the full coverage and just kept the damage coverage.

8. Discuss and consider action on the advertising with High Ground's IMAGES magazine.

The price to keep same location of ad and banner ads is \$7,585.00 for a year. It is a good deal and it is budgeted already. Pat Demel made motion to continue; seconded by Judy Tucker; motion passed unanimous.

9. Discuss and consider relocation of L.E.D.C. office.

This meeting was held at current L.E.D.C. office to see where and what is presented to others. Kim Hanlin wanted to know if the City owns the building, does LEDC pay rent? No, utilities and some expenses. Is the Board looking for a location or a building? A building could be owned if it furthers the economic development of the city.

Pat Demel is not opposed to change. Let Michelle research and collect data for buildings and locations. City Manager will check with Nolan Greak for possibilities of changes and problems with; expenses; Friends of the Library; and other changes.

10. Adjourn

Motion to adjourn was made by Kim Hanlin; seconded by Judy Tucker; adjourned at 1:05p.m.

The Littlefield Economic Development Corporation Board of Directors reserves the right to go into closed meeting on any of the above items in accordance with Chapter 551 of the Texas Government Code.

APPROVED:

President

Attest:

Secretary/Treasurer