

**LITTLEFIELD ECONOMIC DEVELOPMENT CORPORATION**  
REGULAR MEETING September 17, 2009

The Littlefield Economic Development Board of Directors convened in a regular meeting on September 17, 2009 at 12:00 noon at the City Council Chambers with the following members present to wit:

Kurt Copeland, President

Pat Demel, Vice-President

Judy Tucker, Secretary/Treasurer

Kim Hanlin, Director

Absent: Lance Broadhurst

Staff present: Mayor Shirley Mann (Ex-Officio), Danny Davis, City Manager (Ex-Officio), Janine Butler, City Secretary

1. Call to order 12:10p.m.

2. Invocation

The invocation was led by Pat Demel.

3. Pledge of Allegiance

Judy Tucker led the pledge.

4. Discuss and consider approval of the minutes of the regular meeting of August 18, 2009.

Pat Demel made motion to approve minutes as presented; seconded by Kim Hanlin; motion passed unanimously.

7. Hear, discuss, and take action on a request from Texas Green.

Michelle Burns said Jerry and Jeffrey Bigham are present to give information on their request for assistance from the LEDC in the form of a grant to be provided on a quarterly basis beginning the 3rd quarter of 2009 and going forward for 3 years. Texas Green has been certified with every government agency except the final IRS sample test. The IRS sampler will come next week. Direct BioFuels has helped with the recalibration. Process changes are being made and the latest test results with Direct BioFuels was good. We now have 5 employees and plan to hire 2 more when the certification from the IRS is received. Representative Warren Chisum came last week and had a good visit. Prospects for sales and brokers to purchase are really good. Jerry and Jeffrey are not accepting salaries at this time due to depleted cash flow and request this assistance.

**President Kurt Copeland closed the regular meeting for a closed session at 12:45. Reopened regular meeting at 1:10.**

Pat Demel made the motion to table this request pending further information; seconded by Judy Tucker; motion passed unanimously.

5. Hear, discuss, and take action, if necessary, on the Director's report.

Michelle attended the High Ground Summer Meeting in Canyon, August 26. The topics included Entrepreneurs, Housing Trends, and Reality Check: The Wind Industry in the High Ground. The official membership report is included for LEDC board.

Dexter from the Small Business Development Center received the invoice to purchase the video conference system and went over the use of a web cam for future conferencing.

Attended showing of Texas Green Manufacturing when Representative Chisum came to tour the plant where the beef tallow goes in and the biodiesel comes out.

Michelle purchased a new desktop computer and has been busy transferring files, and organizing everything.

The website has been updated since the computer crashed in June including agendas and minutes. Current economic development projects page updated with new pictures of the finished Texas Green Manufacturing building and car.

6. Hear, discuss, and take action, if necessary, on the monthly financial report.

The current bills are paid and one question about a Chicago High Ground receipt. No further action taken.

8. Hear, discuss, and take action on relocating the office of LEDC Director.

President Kurt Copeland closed regular meeting.

**Executive Session 1:17** Deliberations of Real Property TGC §551.072

**Reopen Session 1:32**

A motion to table this item was made by Kim Hanlin; seconded by Pat Demel; motion passed unanimously.

9. Adjourn.

No other business; motion was made to adjourn by Pat Demel; second by Kim Hanlin; motion passed unanimously. 1:33p.m.

*Executive Session Disclosure Statement: The Littlefield Economic Development Corporation Board of Directors reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).*

APPROVED:

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President

Attest:

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Secretary/Treasurer